

CREATING A SAFETY PLAN

- Meet with family members and caregivers to discuss plans in case of detention and/or deportation
- Complete and sign Inapplicability of Expedited Removal Declaration (if appropriate)
- Complete and sign Designation of Person in Parental Relationship Form (if appropriate)
- Complete and sign Standby Guardian Designation Form (if appropriate)
- Complete and sign Consent for Minor Children to Travel Form (if appropriate)
- Keep a List of Emergency Contacts and Important Information
- Keep a File of Important Documents (or copies of documents) in a safe place. Consider making a second copy and giving to someone you trust.
 - Passports
 - National Identification Cards
 - Birth Certificates
 - Marriage License (if applicable)
 - OCFS Designation of Person in Parental Relationship
 - Standby Guardian Designation Form
 - Court Orders – Custody, Visitation, Divorce Judgment, Child Support, Orders of Protection
 - A Number
 - Immigration Documents and Notices (work permit, green card, visa, receipt notices, etc.)
 - Driver’s License or other Identification Cards
 - Social Security Card or ITIN number
 - Medical Information (health insurance, information about meds, etc.)
 - Registry of birth (for U.S. born children registered in parent’s home country)
 - “Emergency Contacts and Important Information” Form
- Consider saving money for a bond/bail